



Society for Promotion of Vocational & Technical Education (SOVTECH)

Andaman & Nicobar Islands

(Society under A & N Administration registered under the Societies Registration Act, 1860, Regn. No. 1257 dated 21.03.2006)

File No. SOV/3-46/SDC(DCO)/2017 (Vol-I)/ 403

Dated 25th Jan, 2019

Vacancy Notice

SOVTECH invites applications from eligible candidates for filling up of the post of Network Administrator in A & N State Data Centre purely on contract basis for a period of one year or till new Data Centre Operator is appointed, whichever is earlier. The selection of candidate would be made through a written test.

Sl. No	Name Of Post	No. of Post	Consolidated remuneration per month(in Rs)
1	Network Administrator	1	35000/-

The candidates are advised to submit their applications / resume and verification of the documents will be done on 13th February 2019 at 10.00 am in the O/o SOVTECH, DBRAIT Campus. The written test will be held on 14th Feb 2019 at 10.30 am in the Conference room, DBRAIT Campus. The details of post, eligibility criteria and other educational qualifications may be downloaded from A & N website <http://andaman.gov.in>.

Advertisement No. SOV/3-46/SDC(DCO)/2017 (Vol-I)/ 403

Executive Officer

**Society for Promotion of Vocational & Technical Education [SOVTECH]
DBRAIT Campus, Port Blair.**

Vacancy Notice

Advertisement No. SOV/3-46/SDC(DCO)/2017 (Vol-I)/403 Dated ^{25th Jan} ..., 2019

SOVTECH invites applications from eligible candidates for filling up of the post of Network Administrator in State Data Centre purely on short term contract basis for a period of one year or till new Data Centre Operator is appointed, whichever is earlier. The selection of candidate would be made through a written test.

Sl. No	Name Of Post	No. of Post(s)	Consolidated wages per month (in Rs)
1	Network Administrator	01	35000/-

The details of posts, Eligibility criteria, educational qualification, Roles and responsibility and terms and conditions are given below: -

S.N	Resource-Role	Eligibility Criteria
1	Network Administrator	<p>Essential Qualifications:</p> <ul style="list-style-type: none">• Qualification: B.E./B.Tech/Diploma/B.Sc in Electronics/Computer Science/IT or MCA• Experience : 4+ years experience in IT firm <p>Age: Not exceeding 45 years.</p> <p>Desirable Qualifications:</p> <ul style="list-style-type: none">• OEM certification (CCNA/CCNP) <p>Duties and responsibilities:</p> <ul style="list-style-type: none">• Installation and configuration of networking devices• Checking health of all devices in Spectrum EMS server• Monitoring utilization of devices and internet bandwidth usage• Logging call with vendor for any issues with devices• Monitoring / Analysing device's log• Creating and configuration of VLAN network• Creation of ACL

		<ul style="list-style-type: none"> • Checking IPS signature and updation status • Maintaining/ updating IP address list assigned to the devices • Backup of configuration periodically / before change in configuration • Resolving EMS incident assigned to them • Coordinate with respective OEMs • Monitor and report the service levels of ISPs
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VERIFICATION OF DOCUMENTS

The interested candidates are advised to submit application form/resume and bring the following documents for verification on 13th Feb, 2019 at 10 AM in the O/o SOVTECH, DBRAIT Campus, Port Blair along with following testimonials:

- Self attested copies of all relevant educational and experience certificates.
- Self attested copies of relevant certifications done by the candidate.
- Self attested copy of aadhaar card and address proof.
- All original testimonials for verification.
- Resume/Biodata
- Passport size photograph
- Candidates are also required to submit the below mentioned details.

S No.	Particulars	Document submitted	Remarks
1	Age as on 13.02.2019		
2	Educational Qualification: Diploma/ B.Sc /B.E./B.Tech/MCA		
3	Experience in IT firm		
4	Certification: OEM/Any other		
5	Aadhaar Card		
6	Address proof & contact details		

Only candidates with the required qualifications /experience will be allowed to attend the written test.

WRITTEN TEST SCHEDULE:

A written test will be held for the eligible candidates for the above mentioned post on 14th Feb, 2019 at 10:30 AM in the Conference Hall of DBRAIT.

TENURE OF CONTRACT:

The period of contract shall be one year or till the date from which the new Data Centre Operator is appointed, whichever is earlier.

GENERAL CONDITIONS:

- The post will be filled purely on short-term contract basis for a period of one year or till the new Data Centre Operator is appointed, whichever is earlier.
- The candidate who can join immediately after selection will be given preference.
- Society for Promotion Vocational & Technical Education (SOVTECH) reserves the right in all respect regarding filling up the post and the decision. Its decision will be final and binding.
- In case it is detected at any stage of recruitment that a candidate does not fulfil the eligibility norms and/or that he/she has furnished any incorrect/false information, his/her candidature will stand rejected.
- The candidate are advised to go through the requirements of educational qualification, age etc. carefully and satisfy themselves that you are eligible before appearing for the interview.
- The decision of SOVTECH in all aspects pertaining to the application, its acceptance or rejection, conduct of interview and at all consequent stages culminating in selection or otherwise of any candidate shall be final and binding on all concerned. SOVTECH reserves its right to alter/modify any condition laid down in this vacancy notice or any backend process for conduct of selection during its various stages as warranted by an unforeseen circumstances arising during the course of this process or as deemed necessary by SOVTECH at any stage.
- Applicants should note that the post may involve work of arduous nature and in shifts.

ACTION AGAINST MISCONDUCT:

- i) Candidates are advised in their own interest that they should not furnish any documents/information that are false, tampered, fabricated, having overwriting, having correction marks and they should not suppress any material information while filling up application.
- ii) At any stage of recruitment or later, if a candidate is or has been found guilty of any misconduct during the selection process, in addition to rendering himself/herself liable to legal/criminal prosecution, will also become liable to be:
 - a) Disqualified from the selection process and/or
 - b) Debarred either permanently or for a specified period from any examination/recruitment and/or
 - c) Discharged/removed/dismissed from service, if the act of misconduct comes to notice after his/her appointment to the roll of SOVTECH.



**Executive Officer
SOVTECH**